

Professional Certificate in Data Protection

Postgraduate education 2014/2015

www.iob.ie/postgrad



Who we are

THE INSTITUTE OF BANKING

The Institute of Banking is the largest professional institute in Ireland. We are a community of 32,000 members who work in banking and in both international and local financial services in the Republic of Ireland and Northern Ireland.

Professional development of our members through education is at the heart of what we do.

The Institute provides university level banking education programmes and related services. These enable our members to achieve and sustain their professional qualifications and continuing professional development – essential in meeting customer and regulatory expectations.

More than 10,000 of our members studied with us last year and we have over 20,000 CPD members.

Excellence in education – A recognised college of UCD

As a recognised college of University College Dublin (UCD) and the standout banking industry educator, we offer qualifications of the highest standard.

We currently have more than 30 programmes ranging from Professional Certificates (level 7 on the National Framework of Qualifications (NFQ)) to Masters Degree (level 9). We design our programmes to be practical and relevant, but grounded in academic rigour.

THE ASSOCIATION OF COMPLIANCE OFFICERS IN IRELAND (ACOI)

The Association of Compliance Officers in Ireland (ACOI) is the professional body for Compliance Officers working in financial services in Ireland. Established in 2002, ACOI is a not for profit organisation whose principal interest is in the education, training and competency development of Compliance Officers.

ACOI has over 2,000 members and provide a range of university accredited education courses to members at Certificate, Diploma, Professional Certificate, Graduate Diploma and Masters Level. Our Licentiate (LCOI) and Fellowship (FCOI) designations are becoming the generally accepted designation as being a fit and competent person to work in compliance in financial services under Central Bank standards.

ACOI also run ongoing CPD events for our members – indeed members holding our designations must complete annual CPD to maintain that designation. A key benefit of membership is the facilitation of networking between members. ACOI promotes high ethical standards among all persons engaged in regulatory compliance.

Now more than ever, the role of the compliance professional is centre stage in all financial institutions. The spotlight on compliance will continue into the future as the institutions deal with increasing regulation and the need to be open, transparent and accountable.

Introduction



Dear colleague,

I am delighted to introduce you to the Professional Certificate in Data Protection offered by the ACOI in conjunction with the Institute of Banking. The Professional Certificate is accredited by University College Dublin (at postgraduate degree level 9).

In an age where information technology has dramatically increased the capability to collect and store personal data, organisations must take great care to understand the information they are entitled to collect, to know how they can use it and to ensure that they protect it.

Designed to equip Data Protection Officers to mitigate this key compliance risk, the programme will expose participants to an applied learning approach utilising both case studies and experienced guest speakers.

I, and the Board of ACOI, wish you every success with your studies and for the future.

Philip Brennan

Chairman

Association of Compliance Officers in Ireland

Professional Certificate in Data Protection

WHO IS THIS PROGRAMME FOR?

There has been a significant increase in the complexity and volume of the regulation underpinning compliance in the area of data protection. As well as a thorough understanding of the regulatory and legislative framework, professional practice in the area of data protection requires judgements and decisions to be made for many scenarios.

The roles of Data Controllers and Data Processors within organisations carry serious legal responsibilities and those who fill these roles must know and understand what these responsibilities are. A data protection breach can result in significant financial loss, irreparable damage to reputations and substantial fines.

Because of the importance of privacy and data protection, many organisations now employ Data Protection Officers whose role is to advise on and oversee all data protection matters. The Professional Certificate in Data Protection has been carefully designed to equip Data Protection Officers with the necessary competence to fill this role and is the only accredited qualification at this level.

The primary motivation underpinning the Professional Certificate in Data Protection is to provide a learning opportunity for compliance and related professionals to develop the necessary skills to ensure that their organisations meet their current and future responsibilities in relation to data protection.

The programme has been designed in consultation with the office of the Data Protection Commissioner.

HOW YOU WILL BENEFIT

This programme will support your personal and professional development.

It will enable you to:

- Interpret contemporary legislation in the specific areas of data protection
- Use contemporary theories and practical evidence to design a data protection framework within your organisation
- Design, complete and report on major data protection projects which may be required to enhance your firm's positioning within the sector
- Justify the rationale behind recommendations in relation to data protection
- Maintain, develop and apply contemporary professional best practice and contribute to a personal ethos of life-long learning and self-improvement.

PROFESSIONAL DESIGNATION

Members who complete the Professional Certificate in Data Protection, and who commit to completing Continuing Professional Development hours, will be entitled to use the designation CDPO – Certified Data Protection Officer.

Curriculum and Lecturer Biography

CURRICULUM

You will study one module as follows:

01

DATA PROTECTION POLICIES AND PROCEDURES

Data Protection Policies and Procedures
(NFQ Level 9, 10 ECTS)

This module considers the significant increase in the complexity and volume of the regulation underpinning compliance in the area of data protection. Compliance practitioners operating in this complex environment have to fulfil their fiduciary responsibilities of ensuring ethical and legal compliance within this regulation while contributing to wider organisational objectives. Topics such as the cloud, social network, current and future regulation, rights of privacy and treatment of data are considered.

ABOUT THE LECTURER

Denis Kelleher BCL, LLD is the author of Privacy and Data Protection Law in Ireland (Bloomsbury Professional), the second edition of which will be published later this year. He is also co-author of Information Technology Law in Ireland (Bloomsbury Professional, second edition).



Denis is a Barrister-at-Law. At present he is employed as a Senior Lawyer in the Legal Department of the Central Bank of Ireland. Previously he held the posts of Legal Counsellor in the Permanent Representation of Ireland to the European Union, where he represented Ireland at the negotiations that drafted the text of the Lisbon Treaty, Advisory Counsel in the Office of the Attorney General and Junior Counsel in private practice.

Further Information

AWARD

When you successfully complete this programme, you will be awarded the **Professional Certificate in Data Protection** from UCD (at postgraduate degree level 9).

ENTRY REQUIREMENTS

The minimum entry requirements for the programme are a:

- Degree in a business or a legal discipline.

Those who do not hold a degree, but have exceptional professional experience in the area of data protection, are eligible to apply and will be considered on a case-by-case basis.

PROFESSIONAL BODY MEMBERSHIP

You must be a current member of the ACOI, or become a member, to register for this programme.

Membership is currently €150 per year.

DELIVERY

Lectures are delivered across 5 one-day sessions.

DURATION

5 months part-time.

ASSESSMENT

The pass mark is 40% in line with UCD academic policy.

FEES

The fees are €1,450.

Tax relief may be available to candidates who are paying fees in a personal capacity. Further information is available from www.revenue.ie.

SUBMISSION OF APPLICATIONS

Applications are currently being accepted online by clicking 'Apply Now' on www.iob.ie/DataProtection

Closing date for applications is 28 November 2014.

If demand from applicants exceeds available places, a waiting list system will apply.

PROGRAMME COMMENCEMENT

February 2015

INTERESTED? NEXT STEPS.

For further information on this programme please contact:

Eva Kiss, BBS

Programme Manager, The Institute of Banking

E: eva.kiss@iob.ie

T: (01) 611 6570

Or

ACOI

E: education@acoi.ie

T: (01) 669 8507



*A recognised
college of UCD*



The Institute of Banking
IFSC, 1 North Wall Quay
Dublin 1
Ireland

P: +353 (0)1 611 6500
F: +353 (0)1 611 6565
E: info@iob.ie
W: www.iob.ie